

**CIRCULAR**

It is for the information of eligible students that their Supplementary Examinations (Theory, Objective Test & Viva-Voce) Even Semesters of following Batches are scheduled to be held in **15th August, 2022**, at **MUET, Jamshoro and MUET, SZAB, Campus, Khairpur Mirs**. The detailed Schedule of Theory as well as **Practical Examinations** of the said Batches will be announced later.

(THIS SHALL BE THE LAST CHANCE FOR THE ELIGIBLE FAILURES OF 15-BATCH B.E/B.CRP Including any re-admitted student(s) with 16, F-16 & 17-Batches and the last chance for 14-Batch B.ARCH. (Including any re-admitted student(s) with 15, 16 & F-16-Batches).

The Students of 14-Batch B.Arch. and 15-Batch B.E/B.CRP who are Failure & Failing in CGPA in the year and don't qualify to get their degree are allowed to appear in Supplementary Examination for passing the failures subjects as well as improving CGPA to fulfill the minimum requirements for the degree.

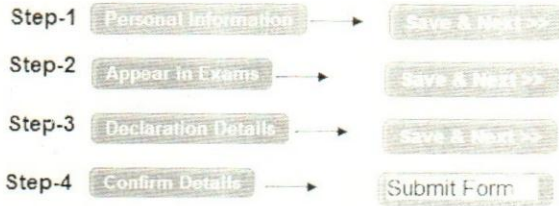
S.#	Name of Examination	Date of Conduct	Last date with normal fee and submission of form in the Institute/Department.	Last date with single late fee in addition to normal fee and submission of form in the Institute/Department.	Last date with double late fee with normal fee and submission of form in the Institute/Department.
			Including Marks Certificate & Exam. Form Fee	Including Marks Certificate & Exam. Form Fee	Including Marks Certificate & Exam. Form Fee
			Rs.1715/= for One Failure Subject (TH+PR) and + Rs.100/= per additional failure subject (TH+PR)	Rs.2715/-	Rs.3215/-
01	2 nd /4 th /6 th /8 th /10 th Semesters (15, 16, F-16, 17 & 18-Batches)/ 2 nd /4 th /6 th /8 th /10 th Semester (14-Batch B.Arch.)	15 th August, 2022	08-08-2022 Monday	09-08-2022 Tuesday	10-08-2022 Wednesday
NO EXAMINATION FORM WILL BE ACCEPTED WITHOUT LATEST MARKS CERTIFICATE. IF ANY STUDENT FAILS TO SUBMIT HIS/HER EXAMINATION FORM WITHIN DUE DATES, THE TOTAL FEE WITH PENALTY OF RS.3700/- SHALL BE CHARGED.					

The above Fees be deposited in any branch of **HABIB BANK LTD**, through the Bank Challan downloaded from <http://fees.mueta.edu.pk> in **A/C NO. HBL CMD- A/C 00427991903403**.


No student shall be allowed to appear at the said Examination without filling the **Examination Form** as per instruction given on backside of this page and without **ADMIT CARD**.

GUIDELINES TO FILL-UP THE EXAMINATION FORM ONLINE:

- STUDENTS NEED TO RECEIVE THEIR PASSWORD FROM THEIR RESPECTIVE DEPARTMENTS ALONGWITH FEES CHALLAN FORMS.
- AFTER SUCCESSFUL LOGIN AT HTTP://EXAM.MUET.EDU.PK, THE STUDENT SHALL HAVE FOLLOWING TABS AT EXAMINATION FORM AND MAY BE FILLED-IN BY THIS MANNER:



- THE PERSONAL PHOTO FILE SIZE TO UPLOAD, SHOULD NOT BE MORE THAN 10KB
- THE SUBJECTS BY DEFAULT SHALL BE PRINTED AS THEORY/PRACTICAL, THE STUDENT SHOULD MANUALLY CROSS ON AFTER PRINTING IN WHICH NOT APPEARING.
- AFTER FILLING "PERSONAL INFORMATION", "APPEAR IN EXAMS" AND "DECLARATION DETAILS" TABS, THE STUDENT MAY CLICK ON "CONFIRM DETAILS" TO REVIEW ALL HIS INFORMATION AND FINALLY CLICK ON "SUBMIT FORM" BUTTON.

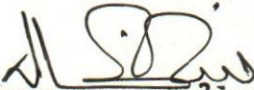
- AFTER SUCCESSFUL SUBMISSION OF EXAM FORM, THE STUDENT SHOULD CLICK ON  BUTTON. THE STUDENT MAY SEE FOLLOWING TWO TABS TO PRINT EXAMINATION FORM ON BOTH SIDES OF PAPER

(PRINTING SHOULD BE ON ONE PAPER ON BOTH SIDES, AND DO NOT USE DIRECT PRINT COMMAND WINDOW OR CTR+P COMMAND.)

- AFTER PRINTING OF EXAMINATION FORM ON BOTH SIDES OF THE PAPER, THE STUDENT SHOULD SIGN ON THE FORM AND ATTACH THE PAID BANK CHALLAN AND THEN SUBMIT IN THE RESPECTIVE DEPARTMENT.
- THE RESPECTIVE DEPARTMENTS SHALL VERIFY THE CHALLANS AND SIGNATURES OF STUDENTS ON FORMS AND SHALL SEND TO THE CONTROLLER OF EXAMINATIONS DULY SIGNED BY THE CHAIRMAN / DIRECTOR CONCERNED
- THE CONTROLLER OF EXAMINATIONS SHALL ISSUE THE SLIPS WHICH WILL BE SENT TO THE RESPECTIVE DEPARTMENTS
- THE STUDENTS SHALL RECEIVE THEIR ADMITS CARDS/SLIPS FROM THEIR RESPECTIVE DEPARTMENTS

NOTE:- THOSE STUDENTS WHOSE ID & PASSWORD ARE NOT AVAILABLE IN DEPARTMENT THEN SUBMIT APPLICATION TO EXAMINATIONS DEPARTMENT FOR GETTING PASSWORD.


CONTROLLER OF EXAMINATIONS

COPY TO ALL CONCERNED