

**USAID**  
FROM THE AMERICAN PEOPLE

U.S.-Pakistan  
Centers for Advanced Studies in Water



Dated: August 31<sup>st</sup>, 2015

Name of Work: **PROCUREMENT OF OFFICE EQUIPMENT**

**MINUTES OF MEETING:**

A meeting for opening of financial tender for the **“Procurement of <sup>Office Equipments.</sup> Generator and Split ACs for U.S.PCAS-W, MUET, Jamshoro”** was held on 28-Aug-2015 at 10:00am in the Office of the Project Director, U.S-PCAS-W. The following members of tender Opening Committee were present.

- |  |                   |
|--|-------------------|
| 1. Dr. Bakhshal Khan Lashari<br>Project Director,<br>U.S-PCAS-W, Jamshoro. | Member/ Convener  |
| 2. Mr. Saghir Ahmed Memon,<br>Director (W&S),<br>MUET, Jamshoro.           | Member            |
| 3. Mr. Sallah Saleh Thebo,<br>Procurement Officer,<br>U.S-PCAS-W, Jamshoro | Member/ Secretary |

The Procurement Officer briefed the Committee members that the sealed percentage/ Item Rate Tenders were invited as per SPP Rules 2010 for the said work vide letter dated: 14-07-2015. Purchasing Date starting from 23-07-2015 to 17-08-2015, whereas Submission Date as per the corrigendum letter No. & Date: MUET/USPCAS-W/417, 07-08-2015 18-08-2015 up to 11:00am. Opening Date of Technical Proposal was 18-08-2015. Accordingly, the Technical Proposal of all two bidders were opened (**Technical Committee Report attached**) and Opening Date of Financial Proposal was 28-08-2015 @ 10:00 am. The Procurement Officer further briefed that all two (02) bidders were qualified Technical Proposal. Then all the Contractors were called in the Office of the Project Director so that Financial Proposal can be opened in their presence under Rule-41 of SPP Rules 2010. The following Contractors took part in the bidding process as under:

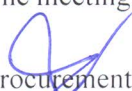
- |   |   |
|---|---|
| 1. M/s. ABM Data Systems, Hyderabad.          | } <b>Copy of Attendance Sheet attached.</b> |
| 2. M/s. IDEAL Distribution, Hyderabad         |   |
| 3. M/s. Hascombe Business Solution, Hyderabad |   |
| 4. M/s. MM Corporation, Karachi               |   |

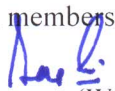
The Committee started the proceedings of opening of tender in-front of aforementioned bidders and read aloud the names of each bidder one by one by opening their respective bids and also read aloud bid amount and other details as depicted under:

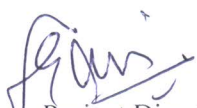
S#.	Name of Firm or Bidder	Contractor quoted bid amount in Rs.
1.	M/s. ABM Data Systems, Hyderabad	Comparative Statement Attached
2.	M/s. IDEAL Distribution, Hyderabad	
3.	M/s. Hascombe Business Solution, Hyderabad	
4.	M/s. MM Corporation, Karachi	

After detail discussion & deliberation, the Committee recommended to reject the M/s. IDEAL Distribution due to quoting rates in US \$ and awarding the work order on item rates to the remaining three vendors.

The meeting ended with the vote of thanks to all members.

  
Procurement Officer  
US.PCAS-W, Jamshoro



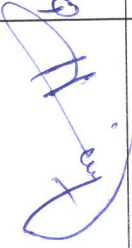
  
Director (W&S)  
MUET, Jamshoro

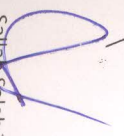
  
Project Director  
US.PCAS-W, Jamshoro


**U.S.-Pakistan Center of Advanced Studies in Water (U.S.-PCAS-W)  
Mehran University of Engineering & Technology (MUET), Jamshoro**


**Attendance Sheet for Financial Tender Opening of "Procurement of Office Equipment"**

Dated: 28-Aug-2015

S #	Name of Vendor/ Company/ Contractor	Name of Company Representative	Signature	Quoted Amount	Earnest Amount	Remarks
1	M/s ABM Data Systems	Shahid Shaikh		986,718/-	49,334/-	Multimedia & Scanner, Rates are quoted.
2	M/s IDEAL Distribution	Submitted at the time of Technical Bid Evaluation		685,127/-	35,500/-	Quoted rate in US\$ at all items.
3	M/s Hascombe Business Solutions (Pvt.) limited	SHABIR HYDER QURESHI		3,761,706/-	188,837/-	Quoted rates of Printers, Photocopiers & Multimedia.
4	M/s MM Corporation	MUHAMMAD TARIQ		6,49,800/-	35,000/-	Quoted rate of all items except Photocopiers.

  
Saghir Ahmed Memon  
Procurement Officer  
USPCAS-W, MUET  
Secretary

  
Saghir Ahmed Memon  
Director Works & Services  
MUET  
Member

  
Dr. Bakhtshah Khan  
Project Director  
USPCAS-W, MUET  
Chairman





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U.S.-Pakistan  
Centers for Advanced Studies in Water



Dated: August 31<sup>st</sup>, 2015

SUBJECT: **PROCUREMENT OF OFFICE EQUIPMENT REQUIRED FOR U.S.PCAS-W, MUET, JAMSHORO.**

**EVALUATION REPORT OF TECHNICAL PROPOSAL SUBMITTED FOR THE BID**

In order to evaluate the Technical Proposal for the aforementioned work the Committee comprising following members were constituted.

1. Project Director, U.S.PCAS-W
2. Director (W&S), MUET Jamshoro
3. Procurement Officer, U.S.PCAS-W

Accordingly, the meeting of the members was convened on 26-Aug-2015. Procurement Officer, briefed the rest of the Committee members that four (04) firms purchased the bidding documents and submitted their bids on closing date & time i.e. on 18-08-2015 upto 11:30 AM as mentioned in the NIT issued in 03 daily newspapers (Daily Dawn (English), Daily Jung (Urdu) & Kawish (Sindhi)) dated 17-07-2015. The list of the firms who purchased the bidding documents was as under:

S.No.	Name of Firm	Remarks
1.	M/s ABM Data Systems	Submitted
2.	M/s IDEAL Distribution	Submitted
3.	M/s Hascombe Business Solution	Submitted
4.	M/s MM Corporation	Submitted

He, further briefed that four (04) bidders submitted both the proposals as desired as per procedure adopted for the bidding on Single Stage-Two Envelope Procedure as per Rule 46(2) of SPP Rules-2010.

Later on, the Technical Proposals of the bidders were thoroughly checked & verified the profile of the firms. Also, in light of visits of workshops the Committee observed as under:

**M/s ABM Data Systems.**

- Possess proper equipment & machinery and relevant experience of Multimedia only.
- Has working experience with well reputed firms including MUET.
- Not black listed.
- Registered under Income Tax Ordinance and Sales Tax Act.

**M/s IDEAL Distribution.**

- Possess proper equipment & machinery and relevant experience of all office/IT Equipments.
- Has working experience with well reputed firms and with MUET.
- Not black listed.
- Registered under Income Tax Ordinance and Sales Tax Act.

**M/s Hascombe Business Solution.**

- Possess proper equipment & machinery and relevant experience of copier only.
- Has working experience with well reputed firms.
- Not black listed.
- Registered under Income Tax Ordinance and Sales Tax Act.

**M/s MM Corporation**

- Possess proper equipment & machinery and relevant experience of Office/IT Equipments.
- Has working experience with well reputed firms.
- Not black listed.
- Registered under Income Tax Ordinance and Sales Tax Act.

Hence, in light of deliberation made in the meeting the Committee unanimously agreed that all four (04) bidders are qualified on Technical grounds. The Committee further recommended that Financial Proposal of all the technically qualified bidders shall be opened as guideless provided in the SPP Rules-2010.



Procurement Officer  
US.PCAS-W,  
Jamshoro



Director (W&S)  
MUET Jamshoro







Project Director  
US.PCAS-W  
Jamshoro

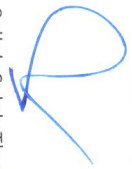


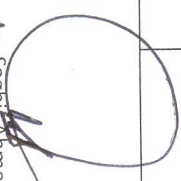
**U.S.-Pakistan Center of Advanced Studies in Water (U.S.-PCAS-W)  
Mehran University of Engineering & Technology (MUET), Jamshoro**


**Attendance Sheet for Tender Opening of "Procurement of Office Equipment"**

Dated: 18-Aug-2015

S #	Name of Vendor/ Company/ Contractor	Name of Company Representative	Signature	Remarks
1	M/s ABM Data Systems	Shahid Shauk		
2	M/s IDEAL Distribution	M. Adnan Khan		
3	M/s Hascombe Business Solutions (Pvt.) limited	SHABIR HYDER QURESHI		
4	M/s MM Corporation	M. TARIQUE		

  
Sallah Saleh Thebo  
Procurement Officer  
USPCAS-W, MUET  
Secretary

  
for Saghi Ahmed Memon  
Director Works & Services  
MUET  
Member


  
Dr. Kamran Ansari  
Nominee of Project Director  
USPCAS-W, MUET  
Chairman

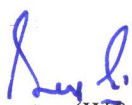
## **Bid Evaluation Report**


1. Name of Procuring Agency: **U.S-Pakistan Center for Advanced Studies in Water, Mehran University of Engineering & Technology, Jamshoro.**
2. Tender Reference No: **MUET/USPCAS-W, Dated: 17-07-2015**
3. Tender Description/Name of work/item: **PROCUREMENT OF OFFICE EQUIPMENTS FOR U.S-PCAS-W, MUET, JAMSHORO.**
4. Method of Procurement: **Domestic/ Local.**
5. Tender Published: **MUET Web Site on 16-07-2015 and on SPPRA Website 23-07-2015**  
*Print & Electronic Media (SPPRA Sr. No.24855, Dated, "Daily Dawn" on 18-07-2015, "Daily Jang" on 17-07-2015 & "Daily Kawish" on 17-07-2015).*
6. Total Bid documents Sold: **04 Nos.**
7. Total Bids Received: **04 Nos.**
8. Technical Bid Opening date: (if applicable) **26-08-2015** *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): **03 Nos.**
10. Bid(s) Rejected: **01 Nos.**
11. Financial Bid Opening date: **28-08-2015.**
12. Bid Evaluation Report:
13. Estimated Cost:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/ rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	M/s. ABM Data Systems, Hyderabad	<b>Comparative statement Attached</b>				
2.	M/s. IDEAL Distribution, Hyderabad					
3.	M/s. Hascombe Business Solution, Hyderabad					
4.	M/s. MM Corporation, Karachi					

### **Signatures of the Members of the Committee.**

  
Procurement Officer  
US.PCAS-W, Jamshoro

  
Director (W&S)  
MUET, Jamshoro

  
Project Director  
US.PCAS-W, Jamshoro



**COMPARATIVE STATEMENT**  
**Office/IT Equipments**

S #	Item Description Required	Qty	ABM Data Systems				IDEAL Distribution				Hazcombe Business Solution				MM Corporation			
			Item	Rate (PKR)	Total (PKR)	Remarks	Item	Rate (PKR)	Total (PKR)	Remarks	Item	Rate (PKR)	Total (PKR)	Remarks	Item	Rate (PKR)	Total (PKR)	Remarks
1	Desktop PC Intel 3.00GHz Core i5-3330 Processor 8GB DDR3 RAM 1TB Hard Drive Super Multi DVD Burner Wireless Card 300Mbps LCD/LED 17" HD USB Keyboard & Mouse Windows 8.1 Pro license & Licensed Antivirus Three Years Subscription UPS Warranty 3 Year HP, Dell, Fujitsu Or Equivalent	32					HP Pro Desk 400 G2	96,627	3,092,064	Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9, includes Transportation/insurance charges. All specs are as per the BOQ					Lenovo Model # E73 Mini Tower	115,000	3,680,000	Prices include Taxes, is providing 18.5" LED & All Specs are the same as per the BOQ
2	Laptop Core i5/i7 8GB of DDR3 RAM 1TB Hard Drive 15.6" WLED-Backlit Touch Screen Display Full HD 1920 x 1080 Native Resolution Super Multi DVD Burner Windows 8.1 (64-bit) License & Licensed Antivirus Three Years Subscription Bag 1 Year Local Warranty HP, Dell, Fujitsu Or Equivalent	12					HP EliteBook 850 G2	128,628	1,543,536	Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9, includes Transportation/insurance charges. All specs are as per the BOQ					Lenovo Model # Core i5 Model # Flex 15	127,000	1,524,000	Prices include Taxes, Processor is 5th Generation Intel Core i5 (2.20ghz) Remaining specs are same.
3	Printer Color Laser Jet (Model No.) HP Color Laserjet Pro 300 - M351A (or Equivalent)	5					HP Color Laser Jet Pro 300 M351A	70,133	350,665	Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9, includes Transportation/insurance charges. All specs are as per the BOQ	Brand: Gestetner Model # SPC250DN	23,805	119,025	05 Printers cost PKR 119,025/- Includes GST, Transportation & Installation Charges	HP Color Laserjet Printer Model # Pro 300-351A	74,000	370,000	Prices include Taxes
4	Printer Laser Jet B&W (Model No.) HP Laser Jet Pro 400 M401DN (or Equivalent)	10					HP Laser Jet Pro 400 M401DNE	32,729	327,290	Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9, includes Transportation/insurance charges. All specs are as per the BOQ	Brand: Gestetner Model # SP4510DN	39,363	393,630	10 Printers cost PKR 393,630/- Includes GST, Transportation & Installation Charges	HP Laserjet Printer Model # Pro 400-M401DN	33,500	335,000	Prices include Taxes
5	Scanner (Model No.) Epson Work Force DS-860 (or Equivalent)	3	EPSON DS-860	190,802	572,406	Same Model as per the BOQ	HP Scanjet Enterprise 7500 Flatbed	114,290	342,870	Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9, includes Transportation/insurance charges. All specs are as per the BOQ					EPSON Scanner WorkForce Model # DS-860	185,000	555,000	Prices include Taxes
	Photo Copier Machine (B&W)									Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9, includes Transportation/insurance charges. All specs are as per the BOQ	Brand: Gestetner Model # MP4054SP	560,736	1,682,208					

## Office/IT Equipments

S #	Item Description Required	Qty	ABM Data Systems			IDEAL Distribution			Hascombe Business Solution			MM Corporation		
			Item	Rate (PKR)	Total (PKR)	Remarks	Item	Rate (PKR)	Total (PKR)	Remarks	Item	Rate (PKR)	Total (PKR)	Remarks
6	(Model No.) Konica Minolta Bizhub 367/287/227 (or Equivalent)	3					Konica Minolta Bizhub 227	259,750	779,250	Conversion rate of date 28-Aug-15 PKR 103.9. Includes Transportation/Insurance charges. All specs are as per the BOQ	Brand: Gestetner Model # MP3053SP	262,000	786,000	Includes GST, Transportation & Installation Charges
	Multimedia Projectors having following specifications Projection System: 3LCD Technology LCD Panel: 0.55 inch with MLA (D8) Lumens: 3000 Resolution: XGA, 1024 x 768 Contrast Ratio: 10000 Lamp Durability: 200 W, 5000 H, 6000H in economy Mode Color Reproduction: Up to 1.07 Billion Colors Projection Size: 30 inches - 300 inches						Brand: Gestetner Model # MP2501SP	155,565	466,695					
7	Connectivity / Interfaces: Cinch audio in, VGA in, RGB in, S Video in, Component in, Composite in, HDMI in, Wireless LAN IEEE 802.11b/g/n (optional), USB 2.0 Type B, USB 2.0 Type A USB Display Function: 3 in 1: Image Loud Speaker: 2 Watt In the Box: Carrying bag, Computer cable, Main unit, Power cable, Remote control incl. batteries, USB cable, User's Manual Set, Warranty Documents HITACHI, EPSON, SONY OR Equivalent	4	EPSON EB-X18	103,578	414,312	Also Quoted PKR 20,000/- for installation, fixation and other accessories. All specs are as per the BOQ	EPSON	103,900	415,600	Quoted Rate in US \$, Conversion rate of date 28-Aug-15 PKR 103.9. Includes Transportation/Insurance charges. All specs are as per the BOQ	Brand: RICOH Model # PJ X2240	76,537	314,148	04 Projectors cost PKR 314,148/- Includes GST, Transportation & Installation Charges. Some Specs of this brand do not meet the BOQ requirements
					986,718				6851,275				3,761,706	
													6,999,400	Prices include Taxes. All specs are the same as per the BOQ

Procurement Officer  
US PCAS-W, Jamshoro

Director (W&S)  
MUET, Jamshoro

Project Director  
US PCAS-W, Jamshoro